

## McMaster Medical Residents, Fellows & Health Professional Learners Stay Program (located in McKay Hall)

The McMaster Medical Residents, Fellows & Health Professional Learners Stay program is designated to these individuals in Hamilton by providing access to low cost overnight accommodations in a McMaster University residence building to avoid impacting others in their principal residence.

### Qualification

- McMaster Medical Residents, Fellows and Health Professional Learners who provide care or support to patients; this space will prevent possible exposure to Covid-19 spread above what may be likely in the general community.
- Guests must be approved Stuart McAslan (mcaslas@mcmaster.ca)
- Minimum length of stay 3 days; maximum length of stay 14 days
- Requests must be made a minimum of 3 business days in advance of requested arrival date through the online portal at :  
[https://conferencereg.mcmaster.ca/Registration/158DEA71/131/961/Health\\_Care\\_Housing-Create\\_Your\\_Health\\_C](https://conferencereg.mcmaster.ca/Registration/158DEA71/131/961/Health_Care_Housing-Create_Your_Health_C)
- Guests will receive confirmation of space at time of booking. An e-mail will be received by the guest with check-in details.
- Room Fees will be paid for by the guest directly and due at time of booking based on expected stay (\$32.00 per room per night, subject to HST); additional costs (i.e., parking, food, etc) incurred under the Licence Agreement will be required at check in and payable immediately.

### Optional Meal Ordering

All workers may opt-in to daily door delivery of breakfast, lunch and dinner by Hospitality Services at \$24.50 per person, per day. Your meals will be delivered outside your Unit by McMaster Hospitality Services. We are not able to provide the customization of menus currently except for allergies. All meals need to be opted in at time of booking.

Meal delivery times are as follows:

- a. Breakfast: 8am – 10 am
- b. Lunch: 12 pm – 2 pm
- c. Dinner: 5:30 pm – 7:30 pm

For workers accessing self-isolation rooms who are COVID Probable or Positive, daily meals are required at the workers cost.

If you have any questions or need to reach Hospitality Services at any time, please call 905-525-9140 ext. 24422 or 27722.

### Optional Parking Pass

Parking is available to workers staying in McKay Hall may access a special discounted rate of \$6 per day for the duration of your stay, however arrangements must be made a time of booking to do so.

You will be provided with a transponder upon arrival, which will allow access to any of three parking lots (Lot G, H, and Stadium Underground), on this [map](#). The transponder allows for in/out privileges for your convenience.

# Residence Agreement & Expectations

Your health and the health of others are of the utmost importance to us. We ask that you abide by the policies and expectations outlined in the attached Licence Agreement.

## Monitor Your Health During Your Stay

All Guests are required to complete the provincial self-assessment prior to checking-in to residence.

Guests must report to McMaster Housing & Conference Services, at [housing@mcmaster.ca](mailto:housing@mcmaster.ca) immediately if they develop symptoms or suspect they may have contracted COVID-19. Guests consent to this information being shared with McMaster staff on a need-to-know basis for health and safety and/or public health reasons.

Guests who contract COVID-19 may either i) terminate the licence and vacate the Residence to return to their home; or ii) request to be relocated to an isolation room for a maximum 14 day stay on terms similar to the Licence Agreement. Guests shall comply with isolation requirements as directed by McMaster and agree that failure to do so may result in the removal from McMaster residence.

Movement to self-isolation will require the commencement of daily meal delivery according to the above details, costs, and payment arrangements noted above.

Guests acknowledge that there is no medical clinic, practitioners or services at the Residence to treat, diagnose or monitor Guests.

## Masks

Hamilton and McMaster University require the use facial coverings or masks that cover the mouth and nose. Guests are always required to wear a non-medical mask or face covering in indoor public spaces, including but not limited to: Hallways, lobbies, elevators, common rooms, laundry room, etc. If alone in your own private bedroom/washroom you are NOT required to wear a mask or face covering. You will need to wear a mask if maintenance or other McMaster personnel need to enter your unit. Failure to adhere to masking requirements will result in a termination of the Licence Agreement and/or municipal fines.

## Changes

Room assignments are made by Housing and Conference Services. Guests are prohibited from subletting or delegating a person for the use or occupancy of their rooms and are not permitted to make unauthorized room changes. Room change requests are permitted at the discretion of Housing and Conference Services staff and are only considered, if there is a personal reasoning or mental health is being impacted. Housing and Conference Services reserves the right, in its sole discretion, to terminate residence agreements, reassign Guests to another room, and to effect other steps as may be required for the safety, security and/or the well-being of the other guests and the residence community.

## Visitors(s)

There are no visitors permitted in the residence. A visitor (including family) is defined as:

- a. A non-guest of McMaster University Housing
- b. A guest from another room within any assigned building

## Packages & Deliveries

If you shop online during your stay, your packages will be delivered to the Service Centre in the Commons Building. You will receive an e-mail from [housing@mcmaster.ca](mailto:housing@mcmaster.ca) when your package has been received and is able to be picked up.

### **Pets**

Guests are prohibited from having pets or animals of any kind in residence buildings. Special permission for approved service animals will be granted by Housing and Conference Services staff as defined by [McMaster University policy](http://www.workingatmcmaster.ca/med/document/RMM-409-Domestic-Animals-in-the-Workplace-Program-1-%2036.pdf). (<http://www.workingatmcmaster.ca/med/document/RMM-409-Domestic-Animals-in-the-Workplace-Program-1-%2036.pdf>).

### **Housekeeping and Maintenance Services**

Rooms are prepared with the following items:

- a) Linens and towels will be on your BED (only one bed will be made per person).
- b) Two sets of linens including: bed sheets, pillowcase, bath towel, face cloth and toiletries.
- c) Waste liners for towels & bedding – NOT personal laundry.
- d) Waste and recycling liners and bins – please use accordingly.
- e) Fire Alarm Evacuation Plan.
- f) Facial tissues, toilet paper.
- g) Cleaning products.

Guests are responsible for the waste in their room. You may dispose of any waste in the designated garbage room on your floor.

### **Laundry**

Pay per use laundry access is available, please visit <https://housing.mcmaster.ca/current-residents-2020-2021/cleaning-maintenance/laundry-faqs/> or email [housing@mcmaster.ca](mailto:housing@mcmaster.ca) for more information.

Guests may access the McKay Hall laundry room at any time. You are required to wear a mask and follow maximum capacity signage (one person allowed in space). Guests that have symptoms or are diagnosed with COVID-19 will not be permitted with access to the laundry room.

### **Damages/Charges**

All rooms are inspected prior to the Guests' arrival for damage and the completed room inspection information is kept electronically on file. Guests should report missing items or items in need of repair immediately, by e-mailing [housing@mcmaster.ca](mailto:housing@mcmaster.ca). Corrective action will then be initiated. Guests are financially responsible for any damage or losses to their room and/or its contents. Guests will be charged for losses, damage, cleaning and/or repairs required during or at the end of their stay.

### **Guest Check-In & Check-Out**

Guest Check-In and Check-Out is available at the North Quad Service Centre, located in the Commons Building next to McKay Hall. Check-In is 4:00pm or later and Check-Out is by 10:00am on the last day of your reservation.

Keys/access cards cannot be transferred, loaned, or duplicated. Guests who lose or do not return their keys/access cards at the end of their booked stay will be charged \$160 for the required lock changes and \$25 for each replacement key/access card.

By entering your signature below, you acknowledge that you have read, agree to, and will abide by the Residence Licence Agreement/Contract for McMaster Medical Residents, Fellows & Health Professional Learners, and that these expectations and provisions may change at any time in response to changes to Housing regulations and/or guidelines/directions from Public Health to respond to challenges/risks or advance best practices to keep our community safe.

**Guest Signature:** TEXT FIELD